



Position Details

Position Title	Member Support and Integrity Officer
Reporting To	Memberships Director

Position Overview

The position plays a pivotal role in the coordination of members' activities and will have a prominent role to play in the implementation of the club's strategic plan.

This position is responsible for strategic oversight of member services in compliance with the standards and procedures set out by SLSWA and SLSA.

This role will suit a person with strong leadership qualities.

Operational Objectives

Act as a point of contact for members seeking guidance on welfare, grievances, or ethical concerns.

Monitor compliance with SLSA policies and procedures, including child safety, member protection, and ethical governance.

Provide support to members experiencing difficulties, including interpersonal conflicts, grievances, or welfare concerns.

Ensure member complaints and conflicts are managed in a confidential and impartial manner, leading to fair outcomes.

Advise the Club's committees on integrity-related issues, including safeguarding policies and best practices.

Liaise with external bodies (e.g., SLSA, SLSWA) regarding compliance, member welfare, and ethical concerns.

Ensure proper reporting and documentation of integrity matters while maintaining confidentiality.

Act as a point of contact for members seeking guidance on welfare, grievances, or ethical concerns.

Skills & Experience

This role will suit a person with strong leadership qualities and good organizational and communication skills.

They should also be familiar with activities across all operational areas.

Position Description Approval

Name	Signature	Date
President		___/___/___