



Position Details

Position Title	Merchandise Officer
Reporting To	Director of Administration and Finance

Position Overview

The Merchandise Officer is directly responsible for the coordination of the club merchandise shop.

Operational Objectives

Liases with the Director Of Admin and Finance and Club Administrator to ensure merchandise is purchased and ready for season start.

Liases with volunteers to ensure shop is stocked on a regular basis.

Responsible for operating POS.

Encourages volunteers to help with merchandise shop on Sunday mornings.

Skills & Experience

This position would suit someone with good communication skills and knowledge of club membership needs.

Position Description Approval

Name	Signature	Date
President		___/___/___